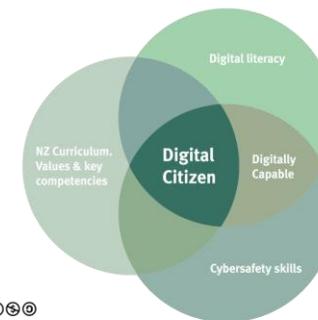


# Digital Citizenship Responsible Use Agreement Year 1-3

Parnell District School believes in a Digital Citizenship model for supporting safe and responsible use of the internet and Information Communication Technologies (ICT) for teaching and learning. An important part of this is that we can show others what responsible use looks like while we are using technology to support and enhance our learning.



*Digital Citizenship in New Zealand Schools.*

At Parnell District School we believe that a successful digital citizen is someone who demonstrates our school values in the following ways:

*NetSafe's model for defining digital citizenship recognises the importance of cybersafety skills, digital literacy and the Values & Key Competencies of the National Curriculum when building a model for supporting digital citizenship development in schools*

Show Kaitakitanga by:	Show Innovation by:	Show Truth by:
Using ICT to relate to others in positive and respectful ways.  Respecting the concepts of privacy and freedom of speech in a digital world.  Supporting their peers to be successful digital citizens.	Being a confident and capable user of digital technologies.  Using digital technologies for supporting their learning and for prescribed learning opportunities.  Using and developing critical thinking skills in cyberspace.  Being aware of ICT challenges and managing them effectively.	Displaying honesty and integrity in their use of ICT.  Thinking carefully about whether what they see online is true and accurate and acts accordingly.

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Because we know this is important for us all, we ask everyone, the staff, students and volunteers working at the school to agree to use the internet and other technologies in a safe and responsible way. This is achieved by following the rules laid out in this Responsible Use Agreement and in accordance with relevant laws like the Harmful Digital Communications Act and the Safe Schools Policy. The school has infrastructure in place to filter and monitor what happens online.

If someone cannot agree to act responsibly, or the things they do mean that other people are being harmed or disrespected, then we might stop them from using the internet and other technologies at school.

***Responsibilities for Parnell District School:***

We will:

Show Kaitakitanga by:	Show Innovation by:	Show Truth by:
<ul style="list-style-type: none"> <li>▫ Teaching students how to be responsible digital citizens.</li> <li>▫ Maintaining a safe online environment for students by using N4L network filtering and Linewize technologies to track internet usage.</li> <li>▫ Monitor students' Microsoft accounts.</li> <li>▫ Ensuring children use digital devices for no more than 20% of their time at school.</li> </ul>	<ul style="list-style-type: none"> <li>▫ Providing opportunities for learners to use ICT to enhance their learning.</li> <li>▫ Continuing to review and update school policy and this Responsible use agreement as needed.</li> </ul>	<ul style="list-style-type: none"> <li>▫ Contacting whānau if a suspected breach to our internet filters or security has occurred.</li> <li>▫ Informing whānau when their child has breached the terms of this Responsible Use Agreement and working with them to support their child to make good choices moving forward.</li> </ul>

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**Responsibilities for students:**

I will:

Show Kaitakitanga by:	Show Innovation by:	Show Truth by:
<ul style="list-style-type: none"><li>▫ Ensuring there is a teacher or responsible adult in the room when using a device</li><li>▫ Only using my own or class log in.</li><li>▫ Respecting all ICT equipment and using it appropriately.</li><li>▫ Not doing anything that could cause offence to or distract others.</li><li>▫ Letting my teacher know if I see something rude, mean, or something that upsets me.</li><li>▫ Carrying and holding devices safely and carefully.</li><li>▫ Helping my peers to be good digital citizens by reminding them of the expectations.</li><li>▫ Not using personal devices (including smart watches, phones and tablets) to contact people during school time.</li></ul>	<ul style="list-style-type: none"><li>▫ Use digital devices for learning only.</li><li>▫ Telling the teacher if I come across any problems.</li></ul>	<ul style="list-style-type: none"><li>▫ Adhering to the school's values whilst online.</li><li>▫ Only accessing the internet when I have the teacher's permission.</li><li>▫ Letting the teacher know if something gets broken or damaged in any way.</li><li>▫ Checking with the teacher first if I am unsure if I am allowed to do something on a device.</li><li>▫ Not taking photographs or filming other people without a teacher's and the students' permission.</li></ul>

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**Student and Parent Agreement for Responsible Use – Please complete and return to the school office.**

Child's first and last name: \_\_\_\_\_ Class: \_\_\_\_\_

I \_\_\_\_\_ (parent/caregiver name) have read through this agreement with my child and ensured they understand their responsibilities.

***Responsibilities for parents/caregivers:***

I will:

- Ensure my child understands the value of digital devices and respects them.
- Notify the school of any suspected misuse of a device in school time or on the school network.
- Speak to my child's class teacher if I have any concerns about my child's device or internet usage.

I \_\_\_\_\_ (parent's first and last name) understand that:

- My child may lose device privileges if there is a breach in the rules. The school will inform me of this and ensure no adverse effects to their learning will result.
- In cases of serious breaches of cyber-safety, the Principal maintains the right to permanently suspend a student from using any device and to inform appropriate external agencies or authorities, including the New Zealand Police.

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